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Ministry of Public Works and Environment
Department of Public Lands and Building

Request for Information

For

**The Rebuild of the Tulo Valley Greenhouse - 21 Controversy Lane, Pembroke,
Bermuda, HM 02**

Request for Information No.: 0763-RFI-2025

Issued: Wednesday July 30, 2025

Submission Deadline: Wednesday August 20, 2025 03:00:00 PM Bermuda local time

1. Introduction

This Request for Information (“RFI”) is issued by the Government of Bermuda (the “Government”) through the Ministry of Public Works and Environment who is requesting information from interested parties for the purposes of gathering information about the marketplace in order to assist in the determination of future purchasing options or requirements. Respondents are asked to respond to the Government and provide the information requested below.

2. RFI Timetable

Issue Date of RFI	Wednesday July 30, 2025
Pre-Bid / Site Meeting	Tuesday August 05, 2025 08:30 AM
Deadline for Questions	Monday August 11, 2025
Deadline for Addenda	Thursday August 14, 2025
Submission Deadline	Wednesday August 20, 2025 03:00:00 PM

All times listed are in Bermuda local time. The RFI timetable is tentative. It may be changed by the Government at any time, and the Government may choose to waive or extend the Deadline for Questions, Deadline for Addenda, and/or the Submission Deadline.

3. Background

The Bermuda Government intends to replace the greenhouse and shade building at the Tulo Valley Park & Government Plant Nursery commonly known as Tulo Valley.

To help develop design requirements, the Ministry of Public Works and Environment is seeking design and fabrication information from steel suppliers or contractors on steel frame and roof truss structures appropriate for a new production greenhouse system. The information will help the Government identify a suitable solution and subsequently solicit proposals from reputable entities for the provision of design, fabrication, and installation services for the production greenhouse system at Tulo Valley.

The Tulo Valley Park & Government Plant Nursery propagate plant material, including native and endemic plant species. These are utilized by numerous Government facilities such as the Botanical Gardens, as well as private land developers, and environmental charities. The plants serve to maintain agricultural landscapes, planting beds, and Bermuda’s green woodlands. Tulo Valley also provides plant protection services pursuant to the Convention on International Trade in Endangered Species (CITES).

The infrastructure of Tulo Valley Park and Government Plant Nursery consists of numerous buildings. The existing structures, depicted in red on the topographical survey (4433/002/03), are the focus of this RFI.

The original greenhouses were relatively high-tech; however, many mechanical components and steel members have deteriorated due to wear and tear, hurricane damage, and the corrosive salt-laden atmosphere of the island. See Annex B, Replacement Green Houses & Related Improvements (original 2005 plans).

The existing tank and concrete slab are structurally sound for reuse. There is section loss at the base of the existing galvanised columns due to water ingress to the channels where the existing columns fix to the foundations. The As-built/conceptual drawings of the Tulo Valley Greenhouse

illustrate the layout and arrangement of the existing structure as well as proposed alterations to build in the drainage channels.

Given the damage to the greenhouses, the Government intends to demolish the existing structure and construct (2) new greenhouses to the column height and layout as illustrated in the 2025 As-built/Conceptual. See Annex D – As-built (2025).

For environmental context, the island experiences a range of climatic conditions conducive to plant growth, including warm, humid, and sunny summers with average temperatures around 81°F, and winters that are typically mild, cool, and dry.

Rainfall is evenly distributed throughout the year, with up to 6 inches of rain occurring in February and September. Hurricane season extends from June to November, with significant storm events occurring approximately every six to seven years. The most severe hurricane on record occurred in 2003.

Salinity levels are high in the area, the existing greenhouses is located approximately 300 feet from Mills Creek Marine, a peninsula-like body of water, and 1,500 feet from the open ocean.

Interested respondents are invited to recommend a steel-framed production greenhouse system to meet the following outline requirements:

- Galvanised steel frame and roof truss structure
- Retractable roof
- A ventilation system with both extraction and directional air flow fans
- Flooding tables
- Heating benches
- Propagation benches
- Misting and/or sprinkler provisions
- Connections to private source water mains
- Reverse osmosis plant requirements to purify onsite well water
- Other design suggestions are welcomed

Annexed to this RFI are the following drawings to help respondents gather both the historical and existing context of the grounds and its facilities.

1. Original greenhouse plans titled “Replacement Green Houses & Related Improvements”, dated October 1, 2005, Annex B.
2. Topographical Survey titled “Tulo Valley Plant Nursery”, dated May 2nd, 2025, Annex C.
3. As-built/Conceptual drawings of the current greenhouse facility titled “Tulo Valley Greenhouse”, dated May 5th, 2025, Annex D.

4. Information Requested

Respondents are asked to complete a questionnaire. The questionnaire will be used to assist the Bermuda Government in determining how your company could assist in the design and fabrication (with an option to install) of a prefabricated galvanised steel structure for the rebuild of the Tulo Valley Greenhouse and Shade buildings.

See Annex A - Questionnaire - Rebuild of the Tulo Valley Greenhouse Ref: 0763-RFI-2025

5. Site Visit

Informational Site Visit

An Informational Site Meeting will be held for Proponents on Tuesday August 05, 2025, at Tulo Valley, 21 Controversy Lane, Pembroke, Bermuda, HM 02 at 8:30 am. Please contact Deanna Edwards at publicworkstenders@gov.bm if you would like to arrange a different date and time to view the site.

6. Submission Instructions

Respondents are asked to submit their information and signed Respondent Submission Form by Wednesday August 20, 2025, 03:00:00 PM to the following email address and to the attention of the RFI Contact, Deanna Edwards.

Submission of Proposal

Respondents shall submit their Proposals by either email or hand delivery. If by electronic mail (E-Mail), submissions shall be emailed to publicworkstenders@gov.bm. If documents are larger than ten (10) MB, please send them within a zip file. In the subject line of the email, please state: **“RFI - Rebuild of the Tulo Valley Greenhouse -0763-RFI-2025”**. Please ensure to send a copy of your proposal in Adobe or equivalent PDF format.

Hand delivered submissions shall be delivered to:

Ministry of Public Works and Environment, Head Office

3rd Floor General Post Office Building,
56 Church Street,
Hamilton Bermuda

IMPORTANT NOTE: PLACE ALL HARD COPY SUBMISSIONS IN THE TENDER BOX IN THE RECEPTION AREA OF THE MINISTRY OF PUBLIC WORKS LABELED “RFI - Rebuild of the Tulo Valley Greenhouse -0763-RFI-2025”.

Respondents should direct any questions on this RFI process to publicworkstenders@gov.bm

Submissions should **include** a completed and signed Respondent **Submission Form** (Appendix A) that acknowledges, among other things, that this RFI and any respondent submissions will not create a legal relationship or obligation regarding the procurement of any good or service.

The original and all copies of the response shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the respondent. This authorization shall consist of a written authorisation and shall be attached to the Submission Form included in (Appendix A). The name and position held by each person signing the authorization must be typed or printed below the signature. An Electronic Record of Signature will be accepted in the submission only in accordance with the requirements laid out in the *Electronic Transactions Act 1999*. Any interlineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the response.

Respondents downloading this file and intending to respond to this RFI are required to register their interest with the RFI Contact (Deanna Edwards) by emailing their company name and

contact information to publicworkstenders@gov.bm prior to the Submission Deadline noted in the RFI timetable above.

Amendment/addenda (if any) will be posted at <https://www.gov.bm/procurement-notices>.

Respondents should visit the Government Portal on a regular basis during the procurement process.

APPENDIX A – RESPONDENT SUBMISSION FORM

1. Respondent Information

Please fill out the following form, naming one person to be the respondent's contact for the RFI process and for any clarifications or communication that might be necessary.

If the company is incorporated and registered, then a Certificate of Incorporation and a Certificate of Incumbency is required and must be submitted with the Respondent Submission Form.

Declaration of Interest: The respondent shall provide details of its ownership and/or managerial structure upon request from the Government. The respondent shall also provide a statement of whether or not it has any relevant and material interest relevant to the provision of the Goods and Services. Such statement shall be provided at least annually or if there is any change in the interest of the respondent.

Full Legal Name of Respondent or Personal/Given Name:	
Representative's Name (Person with Signing Authority) and Title:	
Street Address:	
City, Province/State, Parish:	
Postal Code/Zip Code:	
Country:	
Phone Number with Area Code:	
Respondent's Social Insurance Number issued by the Government of Bermuda:	
Respondent's Payroll Tax Number issued by the Government of Bermuda:	
Respondent's Registration Number issued by the Bermuda Registrar of Companies (if incorporated)	
Company Website (if any):	
Respondent Contact Name and Title:	
Respondent Contact Phone:	
Respondent Contact Fax:	
Respondent Contact Email:	

2. Terms of Reference

In responding to this RFI, the respondent acknowledges its acceptance of the following RFI Terms of Reference:

a. Request for Information Not a Formal Competitive Bidding Process

This RFI is issued for information-gathering purposes and is not intended to create legal obligations between the Government and any of the respondents or their representatives. Without limiting the generality of the foregoing, this RFI will not necessarily result in any subsequent negotiations, direct contract award, invitational tendering process or open tendering process, and does not constitute a commitment by the Government to procure any goods or services.

b. RFI Not to Limit the Government's Pre-Existing Rights

This RFI will not limit any of the Government's pre-existing rights. Without limiting the generality of the foregoing, the Government expressly reserves the right, at its discretion, to:

- (i) seek subsequent information or initiate discussions with any potential supplier, including potential suppliers that did not respond to this RFI;
- (ii) initiate direct negotiations for the procurement of any good or service with any potential supplier or suppliers, regardless of whether the potential supplier or suppliers responded to this RFI;
- (iii) contact a limited number of potential suppliers, which may include only those that responded to this RFI or may include potential suppliers that did not respond to this RFI, for the purpose of a competitive process for the procurement of any good or service;
- (iv) elect to proceed by way of open tender call where all potential respondents, including those that did not respond to this RFI, are eligible to compete for the award of a contract for the supply of any good or service; and
- (v) elect not to procure the good or service that is the subject of this RFI.

These expressly reserved rights are in addition to any and all other rights of the Government that existed prior to the issuance of this RFI.

c. Pricing Information for General Information Purposes Only

Any pricing information provided by respondents is for general information purposes and is not intended to be binding on respondents. Any legally binding pricing or purchasing commitments will be established only where specified by the express terms of a subsequent tender call process or where established through the execution of a written agreement.

d. Information in RFI Only an Estimate

The Government and its advisers make no representation, warranty or guarantee as to the accuracy of the information or empirical data contained in the RFI or issued by way of addenda. Any quantities shown or data contained in this RFI, or provided by way of addenda, are estimates provided only as general background information.

e. Parties to Bear Their Own Costs

The Government will not be liable for any expenses incurred by a respondent, including the expenses associated with the cost of preparing responses to this RFI. The parties will bear their own costs associated with or incurred through this RFI process, including any costs arising out of, or incurred in, (i) the preparation and issuance of this RFI; (ii) the preparation and making of a submission; or (iii) any other activities related to this RFI process.

f. Accuracy of Responses

The respondent acknowledges that the information provided is, to the best of its knowledge, complete and accurate.

g. Submissions Will Not Be Returned

Except where set out to the contrary in this RFI or expressly requested in the respondent's submission, the submission and any accompanying documentation provided by a respondent will not be returned.

h. Confidential Information of the Government

All information provided by or obtained from the Government in any form in connection with this RFI either before or after the issuance of this RFI (i) is the sole property of the Government and must be treated as confidential; (ii) is not to be used for any purpose other than replying to this RFI; (iii) must not be disclosed without prior written authorization from the Government; and (iv) must be returned by the respondent to the Government immediately upon the request of the Government.

The respondent may not at any time directly or indirectly communicate with the media in relation to this RFI without first obtaining the written permission of the Government.

i. Disclosure of Information

The respondent consents to the Government's collection of information as contemplated under the RFI for the uses contemplated under the RFI. Respondents should not include information in their response that is proprietary or confidential. Information provided by a respondent may be released in accordance with governing laws. To the extent that a respondent does include confidential or proprietary information, the respondent should identify any information in its submission or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by the Government. The confidentiality of such information will be maintained by the Government, except where the Public Access to Information Act 2010 or where an order by a tribunal or court requires the Government to do otherwise. The respondent consents to the disclosure, on a confidential basis, of this submission by the Government to advisers retained by the Government for the purpose of reviewing this submission.

The respondent acknowledges that the Government may make public the name of any and all respondents.

j. Governing Law

This RFI process will be governed by and construed in accordance with the laws of Bermuda applicable therein.

Signature of Witness

Signature of Respondent Representative

Name of Witness

Name of Respondent Representative

Title of Respondent Representative

Date

SAMPLE CERTIFICATE OF INCUMBENCY

The undersigned being the Secretary of the company as named below (the "Company"), a company duly organised and existing under the laws of the Islands of Bermuda and having it's registered office as set out below **DO HEREBY CERTIFY** that the following is a true and correct listing of the Directors and Officers of the Company in full force and effect as of the date hereof.

DIRECTORS

List

ALTERNATE DIRECTORS

List

OFFICERS

List

IN WITNESS WHEREOF I have hereunto set my signature in accordance with the By-Laws of the Company.

Company Name:

Date:

Secretary/Director