



BERMUDA GOVERNMENT

NON-MINISTRY

Public Access to Information Information Statement

Name of Public Authority: St. George's Parish Council

Introduction:

The St. George's Parish Council (Council) has a legal duty under the Public Access to Information Act 2010, to maintain and update annually an Information Statement. This will facilitate easy access to information by the public and increase the accountability and transparency of the Parish Council, which will endeavor to proactively publish as much information as possible.

Overview of the Public Access to Information Act 2010 (PATI)

The purpose of PATI is to:-

- Give the public the right to obtain access to information held by public authorities to the greatest extent possible, subject to exceptions that are in the public interest or for the protection of the rights of others.
- Increase transparency, and eliminate unnecessary secrecy, with regard to information held by public authorities.
- Increase the accountability of public authorities.
- Inform the public about the activities of public authorities, including the manner in which they make decisions.
- Have more information placed in the public domain as a matter of course.

The purpose of this Information Statement is to provide interested parties information about (i) the structure, functions and programs of the St. George's Parish Council, (ii) the types of records held by the St. George's Parish Council and (iii) how they can access this information.

Section A: Structure, Organization and Legislation [s5(1)a]

The St. George's Parish Council has twelve (12) persons who are appointed by Minister of Tourism, Culture and Sport to sit on the Council. Currently, there are eleven (11) persons serving on the Council namely:-

Mrs. Cindy Weeks, Chairperson

Ms. Quinita Francis, Deputy Chair and Temporary Treasurer
Mrs. Michelle Nearon Richardson, Councilor and Chair of the Scholarship Committee
Mr. Kenneth Bartram, Councilor
Ms. Terlena Murphy, Councilor
Mr. Dean Parris, Councilor
Ms. Kleita Pitcher, Councilor
Mrs. Caljohna Smith, Councilor
Mr. Ryan Steede, Councilor
Ms. Roseanne Tucker, Councilor
Mr. Stephen Tucker, Councilor

The St. George's Parish Council generally holds their monthly meetings on the third Wednesday of the month at 6:30pm at the St. George's Community Centre located at Old Military Road, St. George's GE05.

Occasionally monthly meetings will be held virtually via Zoom.

Contact information

E-mail address: stgeo.parish.council@gmail.com

Postal address: P.O. Box GE 267, St. George's GEBX

Legislation

Parish Councils Act 1971

Ministry who has responsibility over Parish Councils

Ministry of Tourism & Transport, Culture & Sport

Minister responsible for Parish Councils

The Honourble Owen K. Darrell, JP, MP

Section B: 1) Functions, Powers and Duties of the Authority [s3(1)b]

Under the Parish Council Act the St. George's Parish Council has the following functions:-

- to bring to the attention of the Minister any matters affecting the general welfare of residents in the Parish of St. George;
- to consider and advise on any matters which may be referred to the Parish Council by the Minister;
- subject to the general direction and control of the Minister, to provide and maintain places of recreation and recreational facilities, to preserve and improve the general amenities of the Parish and generally to promote the well-being of residents in the Parish of St. George;
- to hold in trust for the residents of the Parish the parochial funds and other property transferred to the Parish Council in pursuance of the First Schedule and to employ the same for the purposes of paragraph (d) in such manner as the Council may, subject to that paragraph, determine;
- to maintain and administer the property known as the St. George's Parish Rest Home located at 18 Secretary Road, Town of St. George, GE03;

- to maintain the parish records transferred to the Parish Council in pursuance of paragraph 9 of the First Schedule; and
- to give effect to any directions given by the Minister under section 6.

Mission

To improve the quality of life of all residents in the Parish of St. George.

Section B: 2) Obligations under Public Access to Information Act [s5(1)b]

- To provide an **information statement** for the public and promulgate it [s5],
- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16].
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9].
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19].
- To conduct an **internal review** if formally requested [part 5].
- To give evidence for **review by the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required.
- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58(3)].
- To **do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - **Fees** for requests for information
 - **Management and maintenance of records**
 - **Procedures** for administering the Act.
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61].
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [s5(1)c]

Programmes/ Initiatives:

- Annual Scholarship programme.

2025 Recipients

- Izeyah Wainwright
- Chari Ingham-Trott
- Amari Place

All scholarship recipients for 2025 received scholarships at the value of \$5,000 each, which is intended to assist them with their undergraduate studies.

Article: <https://bernews.com/2025/08/st-georges-parish-council-grants-scholarships/>

- Host various feeding programmes throughout the year usually around the festive season i.e. Easter and Christmas.
- Distribute gift vouchers to seniors residing in the Parish of St. George to assist them with their electric bills, groceries, etc.
- Assist seniors with purchasing prescription medications.
- Host events in the Parish of St. George such as a Seniors Tea.
- Host Keep Bermuda Beautiful community clean up days.
- Fundraising events throughout the year i.e. Wine Tasting.
- Operate a Water Stand for Bermuda Day ½ Marathon Derby.

Donations

- Financial donation made to St. David's County Cricket Club to support their annual Gilbert Lamb Day held on April 19, 2025 (Good Friday).
- Financial donation made to St. George's Cricket Club to support their annual Family Fun Day held on Good Friday Day (April 19, 2025).
- Financial donation made to the St. David's Islanders and Native Community to assist with their 2025 Bermuda Powwow.

Section D: Records and Documents Held [s5(1)d]

Records held by the St. George's Parish Council are as follows:

- Minutes of meetings
- Annual financial statements
- Leases

Minutes are circulated to all Members of the Council and are retained by the Secretary.

Section E: Administration (all public access) Manuals [s5(1)e]

Currently there are no administration manuals.

Section F: Decision-making documents [s5(1)f]

The St. George's Parish Council is presently guided by the Parish Councils Act 1971.

Section G: The Information Officer [s5(1)g]

Temporary Information Officer for the St. George's Parish Council is Kleita Pitcher.

Ms. Pitcher's contact information is:

Telephone: (441) 444-2467

Email: krpitcher@gov.bm

Section H: Any Other Information [s5(1)h]

- The St. George's Parish Council owns the property situated at 18 Secretary Road, Town of St. George GE 03, known as the St. George's Parish Rest Home.
 - Portions of this building is leased as a carpentry workshop.

- Fees paid to Members for attending monthly meetings:-
 - Chairperson - \$100 per meeting
 - Member - \$50 per meeting

Section I: Any Other Information to be Provided [s5(1)i]

N/A

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]

Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:

Date Information Statement was updated: 17th December 2025

Locations of Information Statement

Copies of this Information Statement are available at the following locations:

- | | |
|---|-----|
| • Your principal office: there is no principal office | NO |
| • The Bermuda National Library | YES |

- The Bermuda Archives YES
- Available electronically YES
- Council's website (currently no website is available) NO
- Have you published a notice in the Gazette indicating the places where the information statement is available for the public? YES
- With the Information Commissioner YES

Sign: 

Name: Cindy Weeks

Post: Chair of the St. George's Parish Council (Head of the Public Authority)